

LAYTON CITY SUBMISSION TIMELINES 2016 FOR

- Subdivisions – Conceptual, Preliminary or Final
 - Subdivision Plat Amendments
 - PRUD's
 - Mixed-Use Developments
- Site Plans with Development Agreements

Applications for approval will not be placed on a Planning Commission agenda until the plans have been marked Approved or Approved with specific conditions ("Approved as Corrected") based on conformity to Layton City requirements. **Plans must be marked Approved or Approved with specific conditions 10 days prior to the Planning Commission Meeting during which they will be reviewed.** Planning Commission Meetings are scheduled for the 2nd and 4th Tuesday of each month.

Staff will make every effort to complete the initial review of plans for conceptual, preliminary or final approval within 10 business days of the first submittal and to complete subsequent reviews within 7 business days of a resubmittal. *However review times are approximate and dependent upon workloads.* In order to move through the approval process as quickly as possible, it is in the best interest of the applicant to submit accurate plans conforming to Layton City requirements.

REZONE AND CONDITIONAL USE APPLICATIONS

If you want to be considered for Planning Commission on:	Request must be submitted by 5:00 p.m. on this date :	If you want to be considered for Planning Commission on:	Request must be submitted by 5:00 p.m. by this date:
January 12, 2016	December 21, 2015	July 12, 2016	June 20, 2016
January 26, 2016	January 4, 2016	July 26, 2016	July 1, 2016
February 9, 2016	January 15, 2016	August 9, 2016	July 18, 2016
February 23, 2016	February 1, 2016	August 23, 2016	August 1, 2016
March 8, 2016	February 12, 2016	September 13, 2016	August 22, 2016
March 22, 2016	February 29, 2016	September 27, 2016	September 2, 2016
April 12, 2016	March 21, 2016	October 11, 2016	September 19, 2016
April 26, 2016	April 4, 2016	October 25, 2016	October 3, 2016
May 10, 2016	April 18, 2016	November 8, 2016	October 17, 2016
May 24, 2016	May 2, 2016	November 22, 2016	October 31, 2016
June 14, 2016	May 23, 2016	December 13, 2016	November 21, 2016
June 28, 2016	June 6, 2016	December 27, 2016	December 5, 2016

2016 Holidays Observed by Layton City

January 1 – New Year’s Day
 January 18 – Martin Luther King Jr. Day
 February 15 – President’s Day
 May 30 – Memorial Day
 July 4 – Independence Day

July 25 – Pioneer Day
 September 5 – Labor Day
 October 10 – Columbus Day
 November 11 – Veteran’s Day
 November 24 & 25 – Thanksgiving
 December 26 – Christmas Day