

District Coordinator Training

Layton Citizen Corps Council
September 2010

Layton Community Organization

Layton is divided into geographical districts, areas and blocks for purposes of citizens planning for and responding to an emergency or disaster

Districts, areas and blocks may also implement Neighborhood Watch, share information on community resources and address other neighborhood issues at a “grass roots” level

Geographical Boundaries

- Districts
 - LDS Stake Boundaries, 11 in Layton
 - Use same name as LDS Stake
- Areas
 - LDS Ward Boundaries, usually 6 to 8 per District
 - Use same name as LDS Ward
- Blocks
 - Usually 10 to 20 per Area
 - Use name of street, or some other landmark to identify the neighborhood

Why Use LDS Boundaries?

- They are already established and recognized by many citizens in Layton
- There is no need to “Reinvent the Wheel”
- They are evenly distributed throughout the city

It is important to understand that Citizen Corps is not an LDS Church function, and that all citizens within these boundaries are included.

Volunteer Community Leaders

- District Coordinator
 - Appointed by Layton City
- Area Coordinator and assistant(s)
 - Appointed by the District Coordinator
- Block Captain and assistant(s)
 - Appointed by the Area Coordinator

Serve all citizens within the District boundaries regardless of race, religion, age, disabilities, sex, color or national origin

Layton Hazards

- Chemical Spill
- Winter Storm
- Flooding
- Earthquake
- Landslide / Debris Flow
- Terrorism
- Fire
- Fallen Aircraft
- Pandemic



















District Coordinator Training

- District Coordinators should schedule individual training from Jim Mason (Assistant City Manager) or Dawn Fitzpatrick (Layton Citizen Corps Chair)
- To Schedule Training as needed, Contact:
 - Jim Mason
 - Phone: 801 336-3830
 - Email: jmason@laytoncity.org

District Coordinator Meetings

- District Coordinators serve as voting members of the Layton Citizen Corps Council (LCCC) and are expected to attend meetings on the second Thursday of every other month. Attendance at LCCC meetings is critical as they provide important information and networking opportunities for District Coordinators.
- Hold monthly meetings with Area Coordinators, businesses, faith-based and other organizations within the district to coordinate efforts, disperse information, conduct training and ensure effective progress toward community preparedness.

District Coordinator Responsibilities

- Promote emergency preparedness and Neighborhood Watch
- Become CERT trained
- Appoint and train volunteer Area Coordinators and assistant(s)
- Coordinate with emergency preparedness efforts of businesses, faith-based and other organizations within your district.

District Coordinator Responsibilities (continued)

- Direct the organization of CERT teams, Neighborhood Watch and emergency communications networks in each area within your district
- In times of disaster, serve as a communication link between your district and Layton City Emergency Operations Center (EOC), and inform the Layton EOC of casualties, damages needs, and available resources within your district

District Coordinator Responsibilities (continued)

- Identify appropriate facilities within your district as possible emergency shelters or control centers
- Direct Area Coordinators to prepare an inventory of special resources and special needs within their areas prior to an emergency

CERT Definitions

- CERT member
 - CERT members are at least 18 years old
 - Have registered as CERT Volunteer with Layton City
 - Successfully attended and participate in the 8 basic CERT modules are taught by qualified instructors in the areas of:
 - Disaster preparedness
 - Fire suppression
 - First-aid
 - Light search and rescue
 - Team building
 - Disaster psychology
 - Terrorism
 - Simulated mock disaster

CERT Definitions

- Layton's CERT program consists of 2 Tiers
 - Tier 1
 - CERT members who desire only to provide assistance to their own families and neighbors in the event of a disaster
 - Tier 2
 - CERT members who desire Tier 1 involvement and additional volunteer involvement in community activities such as :
 - Crowd control at City events
 - Additional CERT training opportunities
 - Medical Reserves Corps, Neighborhood Watch, etc.

Emergency Communications

- During a major emergency, it is highly probable that land based and cell telephone services will be interrupted
- Identify licensed amateur radio operators within your district to communicate with the Layton Emergency Communications Center
- Coordinate training for amateur radio operators with Michael Groves, Amateur Radio Volunteer Coordinator, 801 547-1307

Emergency Communications

- District coordinators should plan for alternate communications between neighborhoods, areas, the district and Layton City
 - Runners carrying written messages
 - Amateur (Ham) Radio
 - FRS or GMRS Radio

Thank You!