



TEMPORARY SIGN / BANNER / BALLOON PERMIT

Community & Economic Development Dept. • 437 N Wasatch Dr. • Layton, UT 84041
Phone: (801) 336-3788 • Fax: (801) 336-3789 • www.laytoncity.org

Annual Fee: \$30

BUSINESS INFORMATION

APPLICATION DATE: _____ BUSINESS LICENSE #: _____

BUSINESS NAME / DBA NAME: _____

BUSINESS ADDRESS: _____ Suite/Unit #: _____ Phone #: _____

MAILING ADDRESS: _____ Suite/Unit #: _____
(if different) City: _____ State: _____ Zip: _____

CONTACT PERSON: Name: _____ Phone #: _____

CONTACT EMAIL ADDRESS (required): _____

BANNER/BALLOON INFORMATION

TOTAL NUMBER OF BANNERS OWNED: _____ BANNER SIZES: ___ X ___ ; etc.

TOTAL NUMBER OF BANNERS TO BE DISPLAYED AT ONE TIME: _____

TOTAL SIZE OF ALL BANNERS BEING DISPLAYED AT ONE TIME: (in square feet): _____ (MAY NOT EXCEED 60 SQUARE FEET TOTAL)

BANNERS ATTACHED TO: (check all that apply) Building Wall Permanent Detached Sign Other Structural Feature of Building

BALLOONS ATTACHED TO: (check all that apply) Building Retail Item Detached Sign

COMPLIANCE QUESTIONS AND STATEMENTS

After reading and checking each box, you agree to comply with all of the following provisions:

BANNERS:

- In no case may any business have more than sixty (60) square feet of banner.
- Banners are ONLY allowed to be located on the building wall to which they apply or attached to the main permanent detached sign.
- Temporary Signs/Banners SHALL NOT be located in any landscaping, affixed to any utility pole, boundary fence or on a vehicle.

BALLOONS:

- All square footage used for temporary signs, other than balloons, will be counted against the square footage allowed for balloons.
- There shall be a maximum square footage of two hundred fifty (250) square feet of balloon area for any property.
- Tethered or fixed balloons shall be set back one foot (1') for every one foot (1') in height from any property line.
- Tethered or fixed balloons shall comply with the maximum height of 20 feet in the B-RP, CP-1, and CP-2 zones, and 35 feet in the CP-3, C-H, M-1 and M-2 zones. *Exception: Locations in the downtown corridor may be a maximum of 100 feet in height. Check with the Planning Department.*
- No balloon may be located so as to create a hazard or disrupt vehicular or pedestrian traffic or encroach into required parking or landscaping.
- Balloons may not be displayed on top of a building, in any landscaping, affixed to any utility pole, boundary fence or object within a public right-of-way.

NOTE: A complete list of requirements can be found in the Layton City Municipal Code Section 20.05.

APPLICANT'S AGREEMENT

I, the undersigned, an authorized agent or representative, understand that by signing this document the business I represent agrees to comply with all of Layton City's regulations for temporary signs.

If you are signing this application electronically, you agree that your electronic signature is the legal equivalent of your manual signature. You also agree that no certification or any verification is necessary to validate your e-signature.

Signature: _____ Title: _____ Date: _____

OFFICE USE ONLY

03/20/15

PLANNING DIVISION APPROVAL: _____ DATE: _____

COMMENTS: _____

PERMIT EXPIRATION DATE: _____

Receipt #: _____ License # _____

Received By: _____ Date: _____

Amount: _____ 2% Fee: _____

Type of Payment:

Cash Check # _____ Credit Card