



BUILDING DIVISION
437 N Wasatch Drive
Layton, UT 84041

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RESIDENTIAL - ADDITION / ATTACHED GARAGE
PLAN SUBMITTAL CHECKLIST

The following is a list of items required for residential ADDITION/ATTACHED GARAGE plan submittal. The Planning Department or the Plans Examiner may require additional information to complete their review. Two-story additions/attached garages require engineer stamped plans. Please review and check each box indicating its completion and sign the bottom of the page.

1. BUILDING PERMIT APPLICATION :

- Applied for permit online at www.laytoncity.org including all required information

2. PLOT PLAN (SITE PLAN) - Two (2) full sets, drawn to scale (1" = 20' min) including:

- Lot dimensions & lot size (total square footage)
North Arrow
Easements (Public Utility, Drainage, etc.)
Building footprint of all structures, both new and existing, located on the property
Setbacks (distances) between all structures (new and existing) and from structures to all property lines
Topographical information for sloped lots 10% or greater
Show all hard surface areas, new and existing. No more than 60% of entire lot may be covered in hard surface. (Hard surface includes all structures, driveways, sidewalks, patios, decks, gazebos, porches, patio covers, carports, concrete slabs, etc. Pools are not considered hard surface.)

3. EXTERIOR ELEVATIONS - Two (2) full sets, drawn to scale (1/8" = 1'0" recommended) including:

- Height of structure from grade to roof peak and grade to eave
All four elevation views (front, rear, left side, right side) of new addition/attached garage and existing house
Identify finish materials to be used to cover roof and exterior

4. FOOTING/FOUNDATION PLANS - Two (2) full sets including:

- Size and depth of footings, foundation, caissons
Reinforcing steel size and spacing
Anchor bolt size, spacing and exterior holddown strap type and location

5. BUILDING PLANS - Two (2) full sets, drawn to scale (1/8" = 1'0" recommended) including:

- Dimensions of addition/attached garage
Floor plan of addition/attached garage including existing house and label room uses
Location and size of any openings in existing interior and new exterior walls (windows, doors, etc.)
Size of headers over all doors and window openings
Indicate rafter or truss size, direction and anchoring
Size of lumber to be used for studs, headers, beams, etc. and stud spacing (2X4, 2X6, 16" O.C., etc.)
List type and R-value of insulation in walls and attic and/or cantilevered areas (RESCheck may be required)
List type of foundation insulation for slab-on-grade additions
List type of sheetrock to be used (5/8" fire rated sheetrock may be required in certain locations)
Details for vented or unvented crawl spaces

6. ELECTRICAL, PLUMBING & MECHANICAL PLANS - Two (2) full sets including:

- Location of sub-panel(s), lights, switches, outlets (interior and exterior), smoke/CO detectors, exhaust fans, etc.
Show and label circuit sizes for all rooms. Label GFCI and AFCI protected outlets.
Location and clearances at plumbing fixtures, fuel burning appliances; location of gas lines and mechanical vents

I hereby acknowledge that I have reviewed the above checklist and have included each required item with my plan submittal.

Project Address: _____

Signature: _____ Printed Name: _____ Date: _____

Company: _____ Phone: _____